

# POLAROID COLLECTION RELEASE FORM

Please fill out the missing information and return to:

**Trisha Krauss**  
**Polaroid 20x24 Studio**  
**588 Broadway Suite 1010**  
**New York, NY 10012**

Please do not forget the insurance value of each photograph.  
Thank you for your cooperation.

\_\_\_\_\_ residing at \_\_\_\_\_  
NAME STREET  
\_\_\_\_\_  
CITY STATE CODE (ZIP) COUNTRY

I hereby grant to Polaroid Corporation and its companies, the worldwide non-exclusive rights for exhibition and editorial (non-commercial) publication purposes of the following images in perpetuity:

	FILM TYPE/DIMENSIONS	TITLE	DATE	VALUE FOR INSURANCE
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____

I represent that in each case the photograph is mine and fully released.  
I agree to indemnify Polaroid for any liability arising from the use of these photographs.

_____	_____	_____
BIRTHDATE	CITY, STATE OF BIRTH	NATIONALITY
_____	_____	_____
TELEPHONE	SIGNATURE	DATE

## PHOTOGRAPHER'S RELEASE AGREEMENT

For consideration received, I \_\_\_\_\_ (Photographer) hereby grant to Polaroid Corporation the right to republish my image(s) , as described below, that were submitted by me to Polaroid Corporation for use in the Test Magazine. I understand that my image(s) will be re-published on the worldwide internet via Polaroid's Home Page, starting September 5, 1995 through May 1996.

Description \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

AGREED TO BY:

Polaroid Corporation \_\_\_\_\_  
\_\_\_\_\_

Communications Manager

Photographer

Date: \_\_\_\_\_

Date: \_\_\_\_\_

# Polaroid

March 9, 1998

Thank you for your letter and photographs. I am pleased to inform you that Barbara Hitchcock has chosen one of your photographs for the Polaroid Collection, entitled "XXXXXXX". As you know, this will entitle you to an amount of film from Polaroid, calculated at the lowest dealer net costs. Please write or fax us information regarding which material you would like through our barter program.

Please make sure that a description of the photographic process you have used is clearly stated in order to facilitate the development of text for captions (e.g. gold-toned printing out paper, cyanotype, Acrylic on gelatin print, etc.).

We will be forwarding release forms to be signed and returned to Michaela Garzoni at Polaroid. She will be contacting you shortly.

Best wishes for an exciting body of new work. We will be delighted to see the creative results of this endeavor in the future. Please include any publicity materials that this body of work garners.

Sincerely,

## **POLAROID ARTIST SUPPORT PROGRAM**

The Polaroid Artist Support Program is designed towards finding photographic artists who are using Polaroid materials to create personal works of art. Artwork that is chosen during each portfolio review will be included in the International Polaroid Collection. For each image/piece chosen, approximately 2 case of Polaroid film of choice will be given to the artist. Any artwork that is chosen will be added to the Polaroid Collection only with the permission of the artist. In some special situations, there is also the possibility of an artist receiving time to use the 20X24 camera at the Polaroid Studio in NYC, in exchange for artwork. Reviews are held three to four times annually. For dates and further questions please see the enclosed review procedure information or call Tricia Rosenkilde at the Polaroid Studio at (212)-925-1403.

Thank you for your interest in Polaroid creative photography!



I Bea Nettles, residing at \_\_\_\_\_

Box 725 Urbana, Illinois 61801  
street city state zip code

hereby release to Polaroid Corporation the images listed below. I understand and agree that this conveys ownership of the image/s to the Polaroid Collection, including the right to exhibit, but not the right to use for advertising purposes, other than promotion for exhibitions in which the image/s will be displayed. I further understand that the Polaroid Collection may make the image/s available to me, when appropriate, for exhibitions and publications I have arranged.

POLAROID COLLECTION #	TITLE OR DESCRIPTION OF IMAGE	FILM TYPE
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"Gavin in Jar"

20 x 24 ER

"Eye in Hand"

20 x 24 ER

"Rock Heart"

20 x 24 ER

I represent that in each case the photograph is mine and is fully released. I agree to indemnify Polaroid from any liability arising from the use of these photographs.

B. Nettles  
signature

2-1-88  
date

217 337 0087  
telephone number



I Bea Nettles residing at 406 West Iowa Street  
NAME STREET

Urbana, IL 61801  
CITY COUNTRY CODE

hereby grant to Polaroid Corporation and its companies, the worldwide non-exclusive rights for exhibition and editorial (non-commercial) publication purposes of the following images in perpetuity:

	<u>TITLE</u>	<u>DATE</u>
1.	Life's Lessons (1987-88) Chicken in the Pot	1988
2.	Newborn Gavin	1988
3.	Jarful	1988
4.	I Want to Count Money	1988
5.	Bread/Snake	1988
6.	Skeleton	1988
7.	Dear Mom & Dad...	1988
8.	Rapunzel/Haircut	1988
9.		
10.		

I represent that in each case the photograph is mine and is fully released. I agree to indemnify Polaroid for any liability arising from the use of these photographs.

10-17-46  
BIRTHDATE  
Gainesville, Florida  
CITY, STATE OF BIRTH

Bea Nettles  
SIGNATURE  
Dec 19, 1988  
DATE  
217 337 0087  
TELEPHONE



PURCHASE ORDER FROM

DATE

08/31/79

ORDER NO.

A343094-00

## POLAROID CORPORATION

THE ABOVE ORDER NUMBER MUST APPEAR ON ALL PACKAGES  
DOCUMENTS AND CORRESPONDENCE REGARDING THIS ORDER.

VENDOR

PHOTOGRAPHER

VENDOR NUMBER

A8550A

TERMS

N30

F.O.B.

DEST

PURCHASING CONTACT AND EXTENSION (CAMB. 617-864-6000; WAL. 617-890-7000)

E. S. KANTER X2723 549 TECH SQ CAME

MASS SALES AND USE TAX- SEE ITEM # 11 ON REVERSE SIDE IF EXEMPT REG. #041-734-653

☐ EXEMPT  
FOR RESALE☒ EXEMPT  
FOR USE

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GOODS RECEIVED

SHIP TO ARRIVE

FREIGHT

COMPLETE

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REQUISITION NUMBER

K30 246672

BILL TO (INVOICE IN DUPLICATE)

119 WINDSOR ST. CAMBRIDGE MA 02139

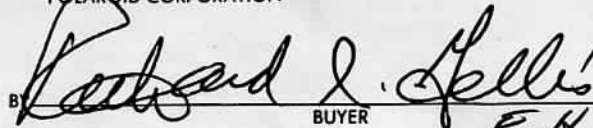
ACCOUNTING CODE

K30930 002000

ITEM NO.	QUANTITY	PART NO./DESCRIPTION	UNIT PRICE	AMOUNT
01	1	LT 12-SX-70 PHOTOGRAPHS, FOR EXHIBITION PURPOSES NOT PUBLICITY. ALL OTHER RIGHTS RESERVED. TO BE RETURNED, LOANED, TO ARTIST AT ANY TIME UPON REQUEST FOR HER OWN PERSONAL USE INVOICE #116  NOTE 001 THE POLAROID PURCHASE ORDER NUMBER AND IN PLANT DESTINATION MUST APPEAR ON ALL INVOICES, SHIPPING PAPERS, DOCUMENTS, AND ON THE OUTSIDE OF ALL PACKAGES. FAILURE TO COMPLY CAN RESULT IN DELAY IN PAYMENT OF INVOICE.  NOTE 002 RECEIVED YOUR INVOICE-PAYMENT TO FOLLOW. DO NOT DUPLICATE INVOICE.  CONFIRMING - DO NOT DUPLICATE.	1200.00	1200.00
PAGE 01			TOTAL VALUE	1200.00

THE ABOVE ORDER IS SUBJECT TO THE GENERAL TERMS AND CONDITIONS SPECIFIED ON THE REVERSE SIDE.

POLAROID CORPORATION



BUYER

for P.E. SULLIVAN  
VICE-PRESIDENT

KEEP THIS COPY FOR YOUR FILE

Polaroid Collections  
850 Winter Street R5  
Waltham, MA 02451

March 2, 2005

Dear Artist:

Enclosed please find the Polaroid Collections Release Form. **Please complete all pages (filling in all requested information), sign and return to us at the address above, Attn: Barbara Hitchcock, or Fax. 781 386-3718.** Please make any changes as necessary.

PERSONAL INFORMATION

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
(street)

\_\_\_\_\_  
(city, state, code)

\_\_\_\_\_  
(country)

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

City, State of Birth: \_\_\_\_\_

Nationality: \_\_\_\_\_

Alternate Address, \_\_\_\_\_



Or gallery affiliation: \_\_\_\_\_

IMAGE INFORMATION

I \_\_\_\_\_ hereby grant Polaroid Corporation and its companies, the worldwide non-exclusive rights for exhibition, editorial, publicity, and non-commercial publication purposes—e.g. print, electronic, Internet, CD-ROM—of the following images in perpetuity:

Title, date: **All my photographs in the Polaroid Collections**

\_\_\_\_\_  
\_\_\_\_\_

Film Type: \_\_\_\_\_

Special Processes: \_\_\_\_\_

Insurance Value: \_\_\_\_\_

Title, date: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Film Type: \_\_\_\_\_

Special Processes: \_\_\_\_\_

Insurance Value: \_\_\_\_\_

Title, date: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Film Type: \_\_\_\_\_

Special Processes: \_\_\_\_\_

Insurance Value: \_\_\_\_\_

I represent that in each case the photograph is mine and is fully released. I agree to indemnify Polaroid for any liability arising from the use of these photographs.

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(Signature)

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(Date).





The Polaroid Collections  
850 Winter Street, R5  
Waltham, MA 02451  
hitchcb@polaroid.com  
[www.polaroid.com](http://www.polaroid.com)  
CREATIVE; Artist's Studio

April 2006

Dear Artist:

Thank you for your recent inquiry about Polaroid's Artist Support Program. Review of project proposals and portfolios are held three or four times a year. Slides can be sent for initial review, but original photographs are preferred. Please contact me prior to submitting portfolios for the next review as it is planned for late June 2006, pending funding approval.

Polaroid's grant program provides about \$325.00 (at lowest dealer net pricing) of Polaroid products in exchange for each **exhibition quality image created with Polaroid films--** selected for The Polaroid Collections. **These images must be released to Polaroid for exhibition, publicity, editorial, electronic—e.g., Polaroid web site--and non-commercial purposes.** If photographs are accepted, release forms will be sent to you for signature.

Providing assistance to artists, photographic educators and other professional photographers has been a valued tradition at Polaroid. However, a goal that has always been important and has become more so is acknowledgment in the media--or other publications--of the photographer's use of Polaroid films. Please include media clips (e.g. newspaper/magazine exhibition reviews in which your photography appears) with your portfolio that show **Polaroid film-use references**; this is particularly important for work supported through the Artist Support Program. Without such publicity the continuation of our artist support programming will be jeopardized.

The Polaroid 20x24 Studio located in New York City is currently available on a rental basis. Artist support for non-commercial projects is available in conjunction with rented studio time. Please call John Reuter, 20x24 Program Director, or Jennifer Trauss, Studio Director, at (212) 925-1403 for information.

Although we would like to provide assistance for all of the worthwhile projects that we hear about, it is not possible. If we are unable to assist you with your current project, we hope we will be able to do so in the future. In the meantime, we also hope you will continue working with Polaroid films and keep us apprised of your exhibitions, publicized Polaroid work and other image-related successes. For additional information on artists working with Polaroid films and related exhibitions, please visit the Polaroid Collection at [www.Polaroid.com](http://www.Polaroid.com). Thank you for your interest in Polaroid photographic imaging.

Sincerely,

Barbara Hitchcock  
Director of Cultural Affairs  
(781) 386-3137

# POLAROID PORTFOLIO REVIEW

## Procedure for submitting photographs

1. Please limit the number of prints from 10 to 20. Please check with us for exceptions.
2. **Please sign all photographs (front or back).**
3. Please identify titles, dates and film type used, if not on the back of the work itself, then on some corresponding page that we can reference. If your work is untitled, please number the prints for identification purposes.
4. Please send work in a portfolio case or box that can be returned to you. Indicate complete return address (no P.O. Boxes, please) and phone number. **Artists need to provide return postage or checks for the return shipment of portfolios. Portfolios will not be mailed out unless postage is included.**

## **POLAROID WILL NOT TAKE ANY RESPONSIBILITIES FOR LOST OR DAMAGED PORTFOLIOS.**

5. Curators, staff, and interns will handle all work professionally and with care.
6. Polaroid collects Polaroid instant positive prints, exhibition quality prints made from Polaroid negatives and photographs made via Polaroid technology. Please describe the process you use to create your imagery.
7. The portfolio review process can be lengthy, depending upon the amount of work received. It may take us several weeks following the review to return work. Please be patient.
8. **Please include this form signed and dated with your portfolio.**

If you have any additional questions, please contact Barbara Hitchcock at (781) 386-3137, fax (781) 386-3718, e-mail [hitchcb@Polaroid.com](mailto:hitchcb@Polaroid.com).

I understand and agree to the above.

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Signature

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Date